

RECORD OF PROCEEDINGS

BASALT & RURAL FIRE PROTECTION DISTRICT REGULAR BOARD MEETING February 27, 2020

Roll:

Vice-President Leroy Duroux called the meeting to order at 5:04 p.m. Board members present were Leroy Duroux, John Young via conference call, Mark Kittle, and Vonda Williams. Chief Scott Thompson, Deputy Chiefs Pete Bradshaw and Kevin Issel, Division Chief Richard Cornelius, Finance Assistant Jessica Sorber, Human Resources Director Renee Thomas and Susan Herwick

Minutes of December 12, 2019:

Director Young made a motion to accept the minutes. The motion was seconded by Director Williams and the motion carried 4 – 0.

Chief's Report:

Chief Scott Thompson stated that the new engines are done. They passed inspection last week. They are in transit to Front Range Fire for pump tests and a final mechanical inspection. They should be delivered in a couple of weeks.

Preliminary work is ongoing for Station 46. Tom Newland has been brought on to help with the planning process. He has already helped with the address and is working on the right of way which will be presented to Sopris Mountain Ranch. A well permit has been applied for. We will apply for a building permit before we choose a contractor because it is taking up to six months to get approval from Pitkin County.

Deputy Chief's Report:

Deputy Chief Kevin Issel sold the old ambulance out of Thomasville for \$29,000. We are trying to maintain the size of our fleet.

Deputy Chief Pete Bradshaw stated that the new ladder truck is in production. The mid-construction inspection is scheduled for mid-April.

Finance Report:

Jessica Sorber stated that there wasn't anything new to report other than what is in the Board packet. The audit will begin next week. The trial balance for 2019 and the statement of revenue/expenditures so far for 2020 are included in your packet. Most of the money spent so far this year has been for insurance and Station 46 in West Sopris Creek.

HR Report:

Human Resource Director Renee Thomas stated that we had an employee leave earlier this year. We recently completed an assessment center for firefighter/EMT. We have

hired Paramedic Todd Fetter. He will start on March 6. We budgeted for a part-time employee for the fleet maintenance division and a full-time employee for the Fire Prevention Division. These positions will be advertised soon. Renee stated that she and Division Chief Richard Cornelius would be attending a career fair at the Glenwood Springs High School next week to talk about careers in the fire service and emergency services.

Attorney's Report:

None

Board Member Comments:

None

Staff Comments:

None

Public Comments:

None

Unfinished Business:

None

New Business:

None

Authority Board Report:

The Board is questioning whether Sopris Mountain Ranch will come through with the funds pledged for the construction of fire station 46. Chief Thompson stated that we will spend approximately \$50,000 on permit, contract, landscape architect, sewer system design and perk testing. If construction falls through, all of this information can be used at a later date. The DOLA grant needs to be used by 2022.

Executive Session:

None

Training Opportunities:

None

Non-Agenda Items:

Director Bill Boineau will attend the volunteer meeting on March 3 at 6:00 p.m.

Adjournment:

Director Mark Kittle made a motion to adjourn the meeting, the motion was seconded by Director John Young, and the motion carried 4 – 0. The meeting was adjourned at 5:16 p.m.