

RECORD OF PROCEEDINGS

BASALT & RURAL FIRE PROTECTION DISTRICT REGULAR BOARD MEETING October 22, 2020

Roll:

President Ed Van Walraven called the meeting to order at 5:00 p.m. Other Board members present were Leroy Duroux, John Young, and Vonda Williams. Chief Scott Thompson, Deputy Chiefs Pete Bradshaw and Kevin Issel, Division Chief Richard Cornelius, Human Resources Director Renee Thomas, Finance Director Jennifer Thompson, and Susan Herwick

Minutes of August 27, 2020:

Director Vonda Williams made a motion to accept the minutes. The motion was seconded by Director Leroy Duroux and the motion carried 4 – 0.

Chief's Report:

Chief Scott Thompson stated we send a fire truck and crew to Grand Lake to help out. They should get released on Sunday or Monday.

Director Williams asked about the status of Station 46 as Sopris Mountain Ranch. Chief Thompson stated that he was applying for another \$75,000 matching grant from DOLA to help us get the project clear through water court. Once that is done, we will apply for a construction permit in Pitkin County. Hopefully, this project will get started next summer.

Chief Thompson stated that he would be out of town this coming weekend and the following week. The other Chief Officers will be here covering the District.

Deputy Chief of Operations Report:

No report.

Deputy Chief of Administration Report:

Deputy Chief Kevin Issel stated that the heavy rescue apparatus was sold to a small volunteer fire department in South Carolina.

The second Ladder Truck should arrive next week. As soon as it is in service, we will take the old Ladder Truck out of service and put it on the market.

He has been busy winterizing landscaping, vehicles, and buildings.

Division Chief of EMS Report:

Division Chief Richard Cornelius stated that we are seeing a dramatic increase in COVID cases locally. We need to go back to having meetings virtually, wearing masks,

washing our hands, and staying a minimum of six feet apart. We have adequate PPE and will continue to do so throughout this pandemic. We received a \$100,000 grant from DOLA for COVID-19 related expenses such as salary, mechanical CPR devices, and three new cardiac monitors. The mechanical CPR devices will replace the EMS provider doing chest compressions thereby minimizing the possible exposure to COVID-19 and increases the safety of our providers by keeping them seated with seatbelts on.

Attorney's Report:

None

Authority Board Report:

None

Finance Report:

Jennifer Thompson stated that this is considered the first reading of the 2021 budget for the Basalt & Rural Fire Protection District. The assessed valuation in Snowmass Village went down but through abatements and the Gallagher adjustment that was voted in two years ago we were able to recoup our losses and the net gain for both Districts is \$204,500 so we basically broke even. The budgets that have been included aren't much different than last year. The revenue going to RFFRA is up by \$8,000 from last year. There will be a change to the budget before the final reading in December. We will be adding \$75,000 to the \$900,000 grant from DOLA for the West Sopris Creek fire station. The expenditure will be reflected in the \$1,875,000 to accommodate the additional grant money that we will receive. Page 12 is the Bond Fund, we are keeping this and just making our payments. The Pension Fund is almost done. We only have one more person who can apply. This account should level out dramatically. For the impact fee there are two budgets, the first one is an amended budget for 2020 because we made more money than anticipated. That carries over to the 2021 budget in which we anticipate making around \$27,000. We might make more but she would rather under budget that account. The second reading of the budget resolutions and adoption will take place at the meeting on December 10, 2020 at 5:00 p.m.

HR Report:

HR Director Thomas stated that we have been doing a lot of recruitments. We are still working on hiring a Fleet Supervisor/Mechanic. We are interviewing for a Fire Inspector I next week. Last week we made two contingent job offers to two new ALS providers. We are starting Volunteer Recruitment class with the first initial meeting tomorrow night. In December we will need to update the policy manual there are some legislation coming in that will need to be added to our policy manual. One is called the Equal Pay for Equal Work Act and the other is the Healthy Families Act. The first one deals with the transparency of our compensation plan and the other has to do with our sick leave for staff members.

Chief Thompson stated one of the people we made a contingent job offer to is one of our people who started out as a volunteer and has worked her way up to being an ALS

provider. The other person is from the Grand Lake area. He lives in Winter Park. These new employees will be sworn in before the Board as soon as possible.

Board Member Comments:

None

Staff Comments:

None

Public Comments:

None

Unfinished Business:

None

New Business:

None

Executive Session:

None

Training Opportunities:

None

Non-Agenda Items:

Director John Young stated that he will attend the virtual Town Hall style volunteer meeting on November 3 at 6:00 p.m.

Adjournment:

Director Vonda Williams made a motion to adjourn the meeting, the motion was seconded by Director John Young, and the motion carried 4 – 0. The meeting was adjourned at 5:16 p.m.